



AAKP 37th Annual Convention: Call for Topics/Presentations

Individuals/Organizations interested in submitting a topic or presentation for consideration as an educational session during the American Association of Kidney Patients' (AAKP) Annual Convention is required to complete the application below. Deadline for topic/presentation submissions is **February 26, 2010**.

About AAKP:

AAKP is a national non-profit organization founded by kidney patients for kidney patients. We strive to educate and improve the health and well-being of chronic kidney disease (CKD) patients, those on hemodialysis, peritoneal dialysis and transplant recipients. AAKP also provides educational materials for caregivers and health care professionals. *Our mission is to improve the lives of fellow kidney patients and their families by helping them deal with the physical, emotional and social impact of kidney disease.*

About the AAKP Annual Convention:

AAKP created its Annual Convention to provide kidney disease patients, as well as their family members and friends, with the opportunity to discuss their concerns and share their experiences while learning about important issues affecting their health care. In addition to exciting social events, it is the largest national convention where kidney patients can interact on a person-to-person basis with fellow patients and health care professionals. During this three-day event, attendees participate in educational topics for those with chronic kidney disease (CKD) to long-term dialysis and transplant recipients.

The 2010 AAKP Annual Convention will be held September 2 – 4 in Tampa, FL.

Submission Information:

Applications are due February 26, 2010 to the AAKP National Office:

- Mail: AAKP, 3505 E. Frontage Rd., Suite 315, Tampa, FL 33607
- Fax: (813) 636-8122
- Email: info@aakp.org

Pre-conference publicity:

The accepted topics or presentations may be used/quoted in pre-conference publicity (articles, magazines, brochures, Web site, etc.). IF THIS IS NOT ACCEPTABLE, PLEASE INDICATE THIS WHEN SUBMITTING THE APPLICATION FOR REVIEW. Questions regarding pre-conference publicity should be addressed to the AAKP Communications Department.

Please indicate whether you are submitting a topic suggestion or presentation proposal:

- Educational Topic Suggestion (Complete Part A) Educational Presentation Proposal (Complete Part B)

*If you do not have a topic suggestion or presentation proposal, but would like to be considered to speak at the AAKP Convention, please complete and submit AAKP's **Speakers Bureau Application**.*

Part A:

Topic suggestion description (Attachments are accepted and encouraged):

Please indicate the most appropriate audience(s) for this topic: *(Check all that apply)*

- Patient
 - Dialysis
 - Transplant
 - CKD – not yet on dialysis
 - Hemodialysis: (In-Center Home Daily Nocturnal)
 - Peritoneal dialysis: (CCPD CAPD)
- Family Member
- Caregiver
- Health care Professional (*credentials:* _____)
 - Social Worker
 - Dietitian
 - Nurse
 - Physician
- Other _____

Level of Interest: *(Check all that apply)*

- I am interested in presenting this topic at the AAKP Annual Convention in Tampa, FL. *(Selection of your topic does not guarantee your participation in presenting the topic)*
- I am interested in participating in a patient/health care professional panel, if applicable, regarding this topic. *(Selection of your topic does not guarantee your participation in a panel)*
- Please consider my topic; however I am **not** interested in participating in the AAKP Convention as a speaker or panelist.

Part B:

Presentation proposal description *(Attachments are accepted and encouraged):*

Please indicate the most appropriate audience(s) for this presentation: *(Check all that apply)*

- Patient
 - Dialysis
 - Transplant
 - CKD – not yet on dialysis
 - Hemodialysis: (In-Center Home Daily Nocturnal)
 - Peritoneal dialysis: (CCPD CAPD)
- Family Member
- Caregiver
- Health care Professional (*credentials:* _____)
 - Social Worker
 - Dietitian
 - Nurse
 - Physician
- Other _____

Level of Interest: *(Check all that apply)*

- I **already** have a presentation developed and am interested in presenting it at the AAKP Annual Convention in Tampa, FL. *(Selection of your topic does not guarantee your participation in presenting)*
- I **do not** have a presentation developed, but am interested in presenting at the AAKP Annual Convention in Tampa, FL. *(Selection of your topic does not guarantee your participation in presenting)*
- I am interested in **participating** in a patient/health care professional panel, if applicable, regarding this presentation. *(Selection of your presentation does not guarantee your participation in a panel)*
- Please consider my presentation; however I am **not** interested in participating in the AAKP Convention as a speaker or panelist.

Name: _____

Credentials (if applicable): _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____
(day time phone number with area code)

E-Mail: _____

Speaker Reimbursement Guidelines:

Individuals selected to speak during the AAKP Convention receive the following:

- A full convention registration package which includes attendance to the three-day convention, convention tote bag and t-shirt, admission into all educational sessions and exhibit hall, along with the following meal function tickets (*please note, meal functions are subject to change*): continental breakfast on Friday and Saturday; afternoon breaks; dinner on Thursday and Friday, lunch on Saturday.
- Reimbursement for travel expenses includes: airfare or mileage (method most cost effective). If airfare is required, speaker must make flight arrangements at least twenty-one (21) days in advance of speaking engagement. Speaker is asked to research flights and select the flight most cost effective while still arriving and departing in a reasonable time manner. Taxi/shuttle transportation is also reimbursable for speakers arriving by plane. If speaker is using their personal vehicle, AAKP will reimburse mileage based on IRS guidelines (currently \$0.14 per mile, *amount is subject to change*). AAKP will also reimburse for tolls and parking expenses incurred. However, speakers are required to utilize special discounts provided by AAKP for taxi/shuttle and parking services if available.
- Reimbursement for hotel room stay is also provided to speakers. The number of reimbursable nights is based on the number of days a speaker is presenting and is determined by AAKP. Hotel rooms are only reimbursed at the AAKP group rate at the official convention hotel. *Incidentals such as room service, Internet, movies, etc. charged to room are not reimbursable.*
- Meals outside of those provided in the convention registration package are not reimbursable.
- AAKP does not provide honorariums.
- Speakers are required to submit original receipts after convention for reimbursement. *AAKP cannot guarantee reimbursement for items not accounted for by a receipt.*

Please keep a copy of this application for your personal records. Thank you